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HQDA EXORD 162-15 SEPARATION HISTORY AND PHYSICAL EXAMINATION (SHPE) IMPLEMENTATION

Originator: DA WASHINGTON DC

DTG: 232306Z Mar 15 Precedence: P DAC: General

To: ARNG NGB COMOPS ARLINGTON VA, ARNG NGB J3 JOC WASHINGTON DC, ARNGRC ARLINGTON VA, ARNGRC WATCH ARLINGTON VA, CDR 5 ARMY NORTH AOC FT SAM HOUSTON TX, CDR ATEC ABERDEEN PROVING GROUND MD, CDR FORSCOM DCS G3 CENTRAL TASKING DIV FT BRAGG NC, CDR FORSCOM DCS G3 CURRENT OPS FT BRAGG NC, CDR FORSCOM DCS G3 WATCH OFFICER FT BRAGG NC, CDR MDW J3 FT MCNAIR DC, CDR MDW JFHQ-NCR FT MCNAIR DC, CDR USAREUR CG WIESBADEN GE, CDR USAREUR G3 WIESBADEN GE, CDR USAREUR STAFF WIESBADEN GE, CDR USASOC COMMAND CENTER FT BRAGG NC, CDR USASOC FT BRAGG NC, CDR USASOC MESSAGE CENTER FT BRAGG NC, CDR1STIO FT BELVOIR VA, CDR3RD ARMY USARCENT WATCH OFFICER SHAW AFB SC, CDRAMC REDSTONE ARSENAL AL, CDRHRC G3 DCSOPS FT KNOX KY, CDRINSCOM FT BELVOIR VA, CDRINSCOMIOC FT BELVOIR VA, CDRMDW WASHINGTON DC, CDRUSACE WASHINGTON DC, CDRUSACIDC FT BELVOIR VA, CDRUSACYBER FT BELVOIR VA, CDRUSACYBER G3 FT BELVOIR VA, CDRUSACYBER G33 FT BELVOIR VA, CDRUSAEIGHT G3 CUOPS SEOUL KOR, CDRUSAEIGHT SEOUL KOR, CDRUSAFRICA VICENZA IT, CDRUSAMEDCOM FT SAM HOUSTON TX, CDRUSARC G33 READ FT BRAGG NC, CDRUSARCYBER WATCH OFFICER FT BELVOIR VA, CDRUSARPAC CG FT SHAFTER HI, CG TRADOC FT EUSTIS VA, COMDT USAWC CARLISLE BARRACKS PA, COMUSARCENT KU INTEL CAMP DOHA KU, COMUSARCENT KU SSO CAMP DOHA KU, HQ IMCOM FT SAM HOUSTON TX, HQ SDDC CMD GROUP SCOTT AFB IL, HQ SDDC COC OPS G3 SCOTT AFB IL, HQ TRADOC, HQ USARSO FT SAM HOUSTON TX, HQ USARSO G3 FT SAM HOUSTON TX, HQDA ARMY STAFF WASHINGTON DC, HQDA ASAALT ASC HQ WASHINGTON DC, HQDA EXEC OFFICE WASHINGTON DC, HQDA IMCOM OPS DIV WASHINGTON DC, HQDA SECRETARIAT WASHINGTON DC, MEDCOM HQ EOC FT SAM HOUSTON TX, NETCOM G3 CURRENT OPS FT HUACHUCA AZ, SMDC ARSTRAT CG ARLINGTON VA, SMDC ARSTRAT G3 ARLINGTON VA, SUPERINTENDENT USMA WEST POINT NY, SURGEON GEN FALLS CHURCH VA, TRADOC G3-5-7 OPNS CTR FT EUSTIS VA, TRADOC G3-5-7 OPNS CTR FT MONROE VA, USAR AROC FT BRAGG NC, USAR CMD GRP FT BRAGG NC, USAR DCS G33 OPERATIONS FT BRAGG NC, USARCENT G3 FWD, USARPAC COMMAND CENTER FT SHAFTER HI

CC: HQDA AOC DAMO ODO OPS AND CONT PLANS WASHINGTON DC, HQDA AOC G3 DAMO CAT OPSWATCH WASHINGTON DC, HQDA AOC G3 DAMO OD DIR OPS READ AND MOB WASHINGTON DC

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SUBJECT: HQDA EXORD 162-15 SEPARATION HISTORY AND PHYSICAL EXAMINATION (SHPE) IMPLEMENTATION//

(U) REFERENCES.

REF//A/ DIRECTIVE-TYPE MEMORANDUM (DTM) 14-006, SEPARATION HISTORY AND PHYSICAL EXAMINATION (SHPE), 07 JUL 2014//

REF//B/ AR 40-501, STANDARDS OF MEDICAL FITNESS, 14 DEC 2007, RAPID ACTION REVISION (RAR) 04 AUG 2011//

NARR/(U). THIS IS AN HQDA EXORD IN SUPPORT OF THE SEPARATION HISTORY AND PHYSICAL EXAMINATION REQUIREMENT PER DTM 14-006 WITH IMPLEMENTATION DATE 01 APR 2015 FOR THE ACTIVE COMPONENT (AC) AND 01 JAN 2016 FOR THE RESERVE COMPONENTS (RC).

1. (U) SITUATION. DEPARTMENT OF DEFENSE (DOD) DIRECTIVE (REF A) ESTABLISHES A REQUIREMENT FOR ALL ACTIVE DUTY AND RESERVE COMPONENT (RC) SOLDIERS SEPARATING FROM ACTIVE DUTY AFTER SERVING FOR 180 DAYS OR MORE, OR OVER 30 DAYS IN SUPPORT OF CONTINGENCY OPERATION, TO COMPLETE A SEPARATION HISTORY AND PHYSICAL EXAMINATION (SHPE). THE SHPE INCLUDES A SOLDIER MEDICAL HISTORY REVIEW DOCUMENTED ON A DD FORM 2807-1 (REPORT OF MEDICAL HISTORY) AND A PHYSICAL EXAMINATION DOCUMENTED ON A DD FORM 2808 (REPORT OF MEDICAL EXAMINATION). THIS REQUIREMENT REINFORCES AND ADDS TO ARMY REQUIREMENTS FOR SEPARATION HEALTH ASSESSMENTS (REF B, PARA 8-24B).

2. (U) MISSION. ALL ACTIVE DUTY AND RESERVE COMPONENT (ARMY RESERVE AND NATIONAL GUARD) SOLDIERS SEPARATING FROM ACTIVE DUTY AFTER SERVING FOR 180 DAYS OR MORE, OR OVER 30 DAYS IN SUPPORT OF CONTINGENCY OPERATION MUST COMPLETE A SEPARATION HISTORY AND PHYSICAL EXAMINATION (SHPE), IMPLEMENTATION DATE 01 APR 2015 FOR ACTIVE COMPONENT (AC) AND 01 JAN 2016 FOR RESERVE COMPONENT (RC).

3. (U) EXECUTION.

3.A. CONCEPT OF OPERATION.

3.A.1. COMPLETION OF A SHPE FACILITATES CONTINUITY OF MEDICAL CARE AND THE EVALUATION FOR DISABILITY CLAIMS. INFORMATION CAPTURED DURING THE SHPE CAN BE USED BY DOD TO RECOGNIZE AND PREVENT ILLNESSES AND INJURIES ARISING FROM MILITARY SERVICE BY MITIGATING OR ELIMINATING OCCUPATIONAL EXPOSURES AND PHYSICAL HAZARDS IN MILITARY WORKPLACES, WHERE FEASIBLE.

3.A.2. SHPE IS A COMPLETE HISTORY AND REVIEW OF SYSTEMS AS DOCUMENTED ON A DD FORM 2807-1 AND A PHYSICAL EXAMINATION DOCUMENTED ON A DD FORM 2808 AS DEFINED IN PARAGRAPH 3.E. OF THIS EXORD.

3.A.3. THE SOLDIER MEDICAL HISTORY AND PHYSICAL EXAM (DD FORM 2807-1 AND DD FORM 2808) MEETS THE REQUIREMENT FOR AN ANNUAL PERIODIC HEALTH ASSESSMENT (PHA) BUT DOES NOT MEET THE REQUIREMENT FOR THE POST DEPLOYMENT HEALTH ASSESSMENT (PDHA).

3.A.4. RC SOLDIERS SERVING ON ACTIVE DUTY FOR A PERIOD OF MORE THAN 30 DAYS IN SUPPORT OF CONTINGENCY OPERATION MUST COMPLETE A SHPE BEFORE THE DATE OF SEPARATION.

3.A.5. ALL MEMBERS OF THE ARMY, INCLUDING RC SOLDIERS, WHO ARE SEPARATING FROM ACTIVE DUTY AFTER SERVING FOR 180 DAYS OR MORE, MUST COMPLETE A SHPE WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION.

3.A.6. RC SOLDIERS SERVING ON ACTIVE DUTY FOR LESS THAN 180 DAYS OR ON ACTIVE DUTY FOR TRAINING, OTHER TRAINING DUTY, ANNUAL TRAINING AS DEFINED IN DODI 1215.06 (UNIFORM RESERVE, TRAINING, AND RETIREMENT CATEGORIES FOR THE RESERVE COMPONENTS), OR OTHER NON-MOBILIZATION ORDERS ARE NOT REQUIRED TO COMPLETE A SHPE, BUT WILL DOCUMENT THEIR CURRENT HEALTH STATUS AND COMPLETE DD FORM 2697, "REPORT OF HEALTH ASSESSMENT," BEFORE COMPLETING THEIR SCHEDULED TOUR OF DUTY.

3.A.7. FOR RC SOLDIERS WHO HAD A MEDICAL HISTORY REVIEW AND PHYSICAL EXAM (DD FORM 2807-1 AND DD FORM 2808) DONE AT THE START OF THE ACTIVE DUTY ORDERS, A DD FORM 2697 (REPORT OF MEDICAL ASSESSMENT) CAN BE USED PRIOR TO SEPARATION TO MEET SHPE REQUIREMENTS IF WITHIN 12 MONTHS OF LAST PHYSICAL EXAM. THE DD FORM 2697 MUST BE COMPLETED WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION.

3.A.8. WHEN A DD FORM 2697 IS USED TO UPDATE A PREVIOUS MEDICAL

HISTORY AND PHYSICAL EXAM COMPLETED ON DD FORMS 2807-1 AND 2808 AND A CONDITION NOT PREVIOUSLY DOCUMENTED IS DISCOVERED, THE EXAMINING PROVIDER WILL EVALUATE THE COMPLAINT OBJECTIVELY WITHIN THE SCOPE OF THE PHYSICAL EXAM. THIS EVALUATION MAY BE DOCUMENTED IN BLOCK 20 OF THE DD FORM 2697. ANY SERIOUS, POTENTIALLY UNFITTING CONDITION FOUND REQUIRES A FULL SHPE TO BE COMPLETED AND FURTHER EVALUATION OF THE NEW CONDITION.

3.A.9. SHPE REQUIREMENTS ARE IN ADDITION TO ANY DEPLOYMENT HEALTH ACTIVITIES SPECIFIED IN DODI 6490.03 (DEPLOYMENT HEALTH).

3.A.10. COMMANDS MAY REQUEST A WAIVER FROM THE SHPE REQUIREMENT ONLY IN CASES WHERE THE SOLDIER IS NOT UNDER THE CONTROL OF THE SECRETARY OF THE ARMY SUCH AS UNAUTHORIZED ABSENCES OR CIVILIAN INCARCERATION.

3.A.11. SOLDIERS WITH CONDITIONS THAT DO NOT PRECLUDE OR PREVENT SUCCESSFUL PERFORMANCE OF DUTY MEET THE STANDARD OF FITNESS (REF B, PARA 3-3D). SOLDIERS WILL THEREFORE ONLY BE REFERRED TO THE DISABILITY EVALUATION SYSTEM OR INTEGRATED DISABILITY EVALUATION SYSTEM (IDES) IF A CONDITION THAT WOULD PREVENT THE MEMBER FROM PERFORMING FURTHER DUTY IF HE OR SHE WERE NOT SEPARATING OR RETIRING IS DETECTED AT THE TIME OF THE SHPE AND THE REFERRAL IS IN ACCORDANCE WITH (IAW) DODI 1332.18 (DISABILITY EVALUATION SYSTEM (DES)).

3.A.12. SOLDIERS WILL NOT REQUIRE A SHPE IF THEY ARE SEPARATING OR RETIRING AFTER BEING FOUND UNFIT FOR CONTINUED MILITARY SERVICE THROUGH THE DISABILITY EVALUATION PROCESS AND HAVE COMPLETED ALL OF THE NECESSARY EXAMS IN THAT PROCESS.

3.A.13. AC AND RC SOLDIERS WHO INTEND TO REMAIN IN THE SELECTED RESERVE UPON SEPARATION FROM ACTIVE DUTY SERVICE AND WHO ELECT TO FILE A PRE-SEPARATION DISABILITY CLAIM WITH THE VETERANS ADMINISTRATION (VA) WILL COMPLETE THE SHPE AT THE VA.

3.A.14. ADDITIONAL INFORMATION ON THE SHPE IS AVAILABLE ON THE TRICARE ONLINE WEBSITE AT [HTTPS://WWW.TRICAREONLINE.COM](https://www.tricareonline.com), TO INCLUDE INFORMATION ON FILING A SERVICE-RELATED DISABILITY CLAIM, MAKING A SHPE APPOINTMENT, AND COMPLETING A MEDICAL HISTORY FORM (DD 2807-1).

3.A.15. RESERVE COMPONENT SHPE DEMOBILIZATION PROCEDURES.

3.A.15.A. RC SOLDIERS DEMOBILIZING BUT NOT PERMANENTLY SEPARATING FROM THE RC AND NOT FILING A PRE-SEPARATION DISABILITY CLAIM MUST HAVE THEIR SHPE COMPLETED BY A MILITARY TREATMENT FACILITY (MTF) OR DOD FACILITY BEFORE SEPARATING FROM ACTIVE DUTY SERVICE.

3.A.15.B. RC SOLDIERS ARE STRONGLY ENCOURAGED TO COMPLETE THE SOLDIER PORTION OF THE DD FORM 2807-1 OR DD FORM 2697 PRIOR TO ARRIVAL TO THE DEMOBILIZATION SITE USING THE MEDICAL HEALTH ASSESSMENT (MHA) MODULE AT [HTTPS://RC.MODS.ARMY.MIL/MHA/](https://rc.mods.army.mil/mha/) WHEN AVAILABLE.

3.A.15.C. RC SOLDIERS WHO ARE NOT PERMANENTLY SEPARATING THAT HAVE

COMPLETED A PHYSICAL EXAMINATION WITHIN 12 MONTHS CAN USED A DD FORM 2697 TO MEET SHPE REQUIREMENT DURING DEMOBILIZATION AS LONG AS THE PROCEDURE IN 3.A.5 IS FOLLOWED.

3.A.15.D. RC SOLDIERS DEMOBILIZING AND FILING A PRE-SEPARATION DISABILITY CLAIM WILL INITIATE THEIR CLAIM BY ENROLLING IN E-BENEFITS PRIOR TO RELEASE FROM ACTIVE DUTY. THE E-BENEFITS WEBSITE LINK IS [HTTPS://WWW.EBENEFITS.VA.GOV/EBENEFITS-PORTAL/EBENEFITS.PORTAL](https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal). AFTER THE SOLDIER ENROLLS IN E-BENEFITS, SOLDIERS WILL CONTACT THE VA TO SETUP A DATE TO COMPLETE THE SHPE NLT 60 DAYS AFTER SEPARATING FROM ACTIVE DUTY SERVICE.

3.A.15.E. RC SOLDIERS DEMOBILIZING AND FILING A PRE-SEPARATION DISABILITY CLAIM WILL COMPLETE THE SHPE WITH THE VA NO LATER THAN 60 DAYS AFTER SEPARATING FROM ACTIVE DUTY SERVICE. WHEN THE SHPE IS PERFORMED BY THE VA, THE VA WILL SEND A ROSTER OF SOLDIERS WITH SHPE COMPLETION DATES TO THE DESIGNATED MTF. A DOD OFFICIAL'S ACKNOWLEDGEMENT OF THE RESULTS MUST BE IN THE SERVICE TREATMENT RECORD (STR) NO LATER THAN 60 DAYS AFTER DATE OF SEPARATING FROM ACTIVE DUTY SERVICE.

3.A.15.F. RC SOLDIERS WHO ARE PERMANENTLY SEPARATING AT THE TIME OF DEMOBILIZATION MUST HAVE THEIR SHPE COMPLETED BEFORE SEPARATING FROM ACTIVE DUTY SERVICE REGARDLESS OF WHETHER THEY ARE FILING A PRE-SEPARATION CLAIM.

3.A.16. ROLES AND RESPONSIBILITIES.

3.A.16.A. SOLDIERS. ALL SOLDIERS REQUIRING A SHPE MUST COMPLETE A DD FORM 2807-1 AND COMPLETE ADDITIONAL ACTIONS IAW LOCAL SEPARATION / RETIREMENTS OUTPROCESSING INSTRUCTIONS. ACTIVE COMPONENT SOLDIERS WHO HAVE THEIR ORIGINAL PAPER SERVICE TREATMENT RECORD IN THEIR POSSESSION MUST TURN THESE DOCUMENTS INTO THE SERVICING MTF PRIOR TO THE SHPE APPOINTMENT. IF THE SOLDIER ELECTS TO FILE A VA DISABILITY CLAIM THE SOLDIER WILL INITIATE THEIR CLAIM BY ENROLLING IN E-BENEFITS PRIOR TO SEPARATING FROM ACTIVE DUTY SERVICE. THE E-BENEFITS WEBSITE LINK IS [HTTPS://WWW.EBENEFITS.VA.GOV/EBENEFITS-PORTAL/EBENEFITS.PORTAL](https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal). AFTER THE SOLDIER ENROLLS IN E-BENEFITS THE VA WILL CONTACT THE SOLDIER TO SETUP A DATE TO COMPLETE THE SHPE. SOLDIER IS RESPONSIBLE FOR ENSURING THE SHPE OCCURS WITHIN 180 DAYS BEFORE THE DATE OF SEPARATION IF CONDUCTED BY THE VA BASED ON AN APPLICATION OF BENEFITS FILED BY THE SOLDIER. THE SOLDIER'S SHPE MUST BE VALIDATED AS CURRENT WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION, CONSISTENT WITH ARMY SEPARATION PROCEDURES.

3.A.16.B. UNIT COMMANDERS. COMMANDERS ENSURE SOLDIER COMPLIANCE IN PREPARING AND PRESENTING FOR A MANDATORY SHPE APPOINTMENT TO INCLUDE SOLDIER'S ENROLLMENT IN E-BENEFITS IF FILING A VA DISABILITY CLAIM.

3.A.16.C. MTF COMMANDERS, SENIOR COMMAND MEDICAL OFFICERS OR DESIGNEES ENSURE ACCESS TO SHPE AND APPROPRIATE REVIEW. PROVIDE AND

ENSURE OVERSIGHT, MANAGEMENT, AND COMPLIANCE OF THE CONDUCT FOR ALL CLINICAL SERVICE PORTIONS TO INCLUDE THE FACE-TO-FACE INTERVIEWS AND PARAPROFESSIONAL PORTIONS OF THE SHPE.

3.A.16.D. PRIMARY CARE MANAGERS (PCM), PROVIDERS AND SUPPORT STAFF. THE PCM, PROVIDER AND SUPPORT STAFF CONDUCT ALL CLINICAL-SERVICE PORTIONS TO INCLUDE FACE-TO-FACE INTERVIEWS AND DOCUMENTATION AS REQUIRED AND/OR DESCRIBED HEREIN. MTF PROVIDERS (AHLTA USERS) WILL USE INTERNATIONAL CLASSIFICATION OF DISEASES (ICD) EVALUATION & MANAGEMENT CODE EXTENDER V70.5_9 "SEPARATION / TERMINATION / RETIREMENT EXAM" FOR PROPER INDEXING IN THE STR AND TO FACILITATE DEFENSE HEALTH AGENCY (DHA) QUARTERLY SHPE REPORTING REQUIREMENTS. IF THE SOLDIER HAD A SHPE COMPLETED AT THE VA, A DOD CLINICIAN WILL PROMPTED BY THE PATIENT ADMINISTRATION OFFICER TO REVIEW THE EXAM IN THE BIDIRECTIONAL HEALTH INFORMATION EXCHANGE (BHIE) AND MAKE A NOTE THEY HAVE DONE SO IN THE STR.

3.A.16.E. PATIENT ADMINISTRATION OFFICERS. THE PATIENT ADMINISTRATION OFFICER ENSURES PROCESSES ARE AVAILABLE AS INDICATED BELOW.

3.A.16.E.1. PROVIDE TWO COPIES OF THE STR TO THE SOLDIER TO ENSURE THE SOLDIER HAS THE COPY IN TIME FOR THE SHPE APPOINTMENT. DO NOT RELEASE THE ORIGINAL STR TO THE VA. THE SOLDIER WILL PROVIDE ONE OF HIS/HER TWO COPIES TO THE VA. THE SOLDIER COPY MAY BE PROVIDED ON A DISK (BASED ON THE SOLDIER'S PREFERENCE) BUT THE COPY FOR THE VA MUST CURRENTLY BE PROVIDED ON PAPER. PATIENT ADMINISTRATION OFFICERS WILL COORDINATE WITH THE LOCAL VA OFFICE THAT PROVIDES THE EXAMINATION TO OBTAIN A LIST OF ALL SOLDIER SHPE APPOINTMENTS.

3.A.16.E.2. ENSURE COPIES OF SHPE RESULTS ARE PLACED IN THE PAPER STR AS WELL AS UPLOADED INTO HAIMS. STRS MUST BE REVIEWED TO ENSURE THE SHPE RESULTS ARE IN THE STR PRIOR TO TRANSFERRING THE RECORD TO THE AMEDD RECORD PROCESSING CENTER (ARPC) WHEN THE SOLDIER SEPARATES OR RETIRES. LOCAL PROCESSES MUST BE ESTABLISHED TO ENSURE THIS IS COMPLETED WITHIN 30 BUSINESS DAYS OF THE SEPARATION OR RETIREMENT DATE SO THE RECORD IS NOT TRANSMITTED LATE TO THE ARPC. DO NOT DELAY SENDING THE STR TO THE ARPC IF THE EXAM RESULTS ARE NOT RECEIVED WITHIN THE 30 BUSINESS DAYS.

3.B. TASKS TO ARMY STAFF AND SUBORDINATE UNITS.

3.B.1. COMMANDER, US ARMY FORCES COMMAND (FORSCOM). ENSURE FORSCOM MEDICAL PROVIDERS FOLLOW PROCEDURES OUTLINED WITHIN THIS EXORD WHEN CONDUCTING SHPE REQUIREMENTS WITHIN THE CONTINENTAL UNITED STATES (CONUS) AND OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS).

3.B.2 COMMANDER, US ARMY TRAINING AND DOCTRINE COMMAND (TRADOC). RC SOLDIERS ON ACTIVE DUTY ORDERS FOR TRAINING ARE NOT REQUIRED TO HAVE AN SHPE PRIOR TO SEPARATION FROM ACTIVE DUTY BUT WILL DOCUMENT THEIR CURRENT HEALTH STATUS AND COMPLETE DD FORM 2697, "REPORT OF HEALTH ASSESSMENT," BEFORE COMPLETING THEIR SCHEDULED TOUR OF DUTY.

3.B.3. COMMANDER, US ARMY HUMAN RESOURCES COMMAND (HRC).

3.B.3.A. IDENTIFY ALL ACTIVE DUTY AND RESERVE COMPONENT (RC) SOLDIERS WHO MEET SHPE CRITERIA THAT WILL BE SEPARATING (RETIREMENTS, EXPIRATION TERM OF SERVICE (ETS), PENDING DISCHARGES) WITHIN 12 MONTHS AND ELECTRONICALLY TRANSFER THIS INFORMATION INTO MEDICAL OPERATIONAL DATA SYSTEM (MODS).

3.B.3.B. CLEARLY INDICATE ON SOLDIERS ORDERS THE NEED TO COMPLETE A SHPE PRIOR TO SEPARATION FROM ACTIVE DUTY FOR THOSE WHO MEET THE SHPE CRITERIA.

3.B.4. COMMANDER, FIRST US ARMY. PRIOR TO RELEASE FROM ACTIVE DUTY ENSURE RC SOLDIERS HAVE ACKNOWLEDGED AND COMPLETED SHPE DEMOBILIZATION PROCEDURES INDICATED WITHIN THIS EXORD IN PARAGRAPH 3.A.15.

3.B.5. COMMANDER, US ARMY INSTALLATION MANAGEMENT COMMAND (IMCOM).

3.B.5.A. INSTALLATIONS MUST DEVELOP A COMMUNICATIONS PLAN FOR ANNOUNCING THE SHPE REQUIREMENT TO THEIR SEPARATING SOLDIERS.

3.B.5.B. ALL ACTIVE COMPONENT SOLDIERS MUST HAVE THEIR SHPE AND THE RESULTS IN THEIR STR BEFORE THE DATE OF SEPARATION, WHETHER PERFORMED BY DOD OR VA.

3.B.5.C. INSTALLATIONS MUST INCLUDE A BLOCK FOR THE SHPE ON ALL SOLDIERS OUT PROCESSING CHECKLISTS TO DETERMINE IF AN SHPE IS NEEDED.

3.B.6. COMMANDER, US ARMY MEDICAL COMMAND (MEDCOM).

3.B.6.A. ENSURE MEDCOM MEDICAL PROVIDERS FOLLOW PROCEDURES OUTLINED WITHIN THIS EXORD WHEN CONDUCTING SHPE REQUIREMENTS CONUS/OCONUS.

3.B.6.B. ENSURE MEDICAL ASSETS AT THE MOBILIZATION AND DEMOBILIZATION STATIONS ARE TRAINED, MANNED AND EQUIPPED TO CONDUCT SHPE REQUIREMENTS.

3.B.6.C. DEVELOP AND PROVIDE A SHPE USER GUIDE FOR THE MTF OR DOD CONTRACTED FACILITY TO COMPLETE THE SHPE FOR ALL DOD PERSONNEL BY MODELING PROCESSES THAT EFFECTIVELY FULFILL THE REQUIREMENTS OF VARIOUS ISSUANCES (E.G., POLICY).

3.B.7. COMMANDER, THEATER ARMY SERVICE COMPONENT COMMANDS (ASCC).

3.B.7.A. ENSURE ASCC MEDICAL PROVIDERS FOLLOW PROCEDURES OUTLINED WITHIN THIS EXORD WHEN CONDUCTING SHPE REQUIREMENTS CONUS/OCONUS.

3.B.7.B. OCONUS SOLDIERS WHO ARE FILING A PRE-SEPARATION DISABILITY CLAIM WILL ENROLL IN E-BENEFITS PRIOR TO SEPARATION AND COMPLETE THEIR SHPE WITH CONUS BASED VA FACILITY. THE E-BENEFITS WEBSITE LINK IS [HTTPS://WWW.EBENEFITS.VA.GOV/EBENEFITS-PORTAL/EBENEFITS.PORTAL](https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal)

3.B.8. DIRECTOR, ARMY NATIONAL GUARD (ARNG)

3.B.8.A. ARNG SOLDIERS MEETING SHPE ELIGIBILITY REQUIREMENTS NOT MOBILIZING / DEMOBILIZING THRU ACTIVE DUTY INSTALLATIONS WILL COMPLETE SHPE REQUIREMENTS UTILIZING DOD CONTRACT SUPPORT, E.G., RESERVE HEALTH READINESS PROGRAM (RHRP). THE EXAMINING PROVIDER MUST BE A CREDENTIALLED NURSE PRACTITIONER, PHYSICIAN ASSISTANT, OR PHYSICIAN.

3.B.8.B. ARNG SOLDIERS MEETING SHPE ELIGIBILITY REQUIREMENTS MOBILIZING / DEMOBILIZING THRU ACTIVE DUTY INSTALLATIONS COMPLETE SHPE REQUIREMENTS AT THE MTF OR DOD CONTRACTED FACILITY. THOSE SOLDIERS FILING A PRE-SEPARATION DISABILITY CLAIM COMPLETE SHPE REQUIREMENTS AT THE VA.

3.B.8.C. ARNG COMMANDS ARE STRONGLY ENCOURAGED TO HAVE THEIR SOLDIERS COMPLETE THE SOLDIER PORTION OF THE DD FORM 2807-1 OR DD FORM 2697 PRIOR TO ARRIVAL TO THE MOBILIZATION / DEMOBILIZATION SITE USING THE MEDICAL HEALTH ASSESSMENT (MHA) MODULE [HTTPS://RC.MODS.ARMY.MIL/MHA/](https://rc.mods.army.mil/mha/) WHEN AVAILABLE.

3.B.8.D. ARNG SOLDIERS ON ACTIVE DUTY ORDERS FOR GREATER THAN 180 DAYS OR ON ACTIVE DUTY ORDERS ISO A CONTINGENCY OPERATION FOR MORE THAN 30 DAYS HAVE THE OPTION TO MEET SHPE REQUIREMENTS BY COMPLETING A MEDICAL HISTORY AND PHYSICAL EXAM (DD FORM 2807-1 AND DD FORM 2808) AT THE START OF THE ACTIVE DUTY ORDERS FOLLOWED UP WITH A DD FORM 2697 PRIOR TO SEPARATION IF WITHIN 12 MONTHS OF LAST PHYSICAL EXAM. THE DD FORM 2697 MUST BE COMPLETED 30 DAYS PRIOR TO SEPARATION.

3.B.8.E. THE SOLDIER MEDICAL HISTORY AND PHYSICAL EXAMINATION (DD FORM 2807-1 AND DD FORM 2808) MEETS THE REQUIREMENT FOR AN ANNUAL PHA.

3.B.9. CHIEF, US ARMY RESERVE

3.B.9.A. ARMY RESERVE SOLDIERS MEETING SHPE ELIGIBILITY REQUIREMENTS NOT MOBILIZING / DEMOBILIZING THRU ACTIVE DUTY INSTALLATIONS WILL COMPLETE SHPE REQUIREMENTS UTILIZING DOD CONTRACT SUPPORT PROVIDED BY THE RESERVE HEALTH READINESS PROGRAM (RHRP). THE EXAMINING PROVIDER MUST BE A CREDENTIALLED NURSE PRACTITIONER, PHYSICIAN ASSISTANT, OR PHYSICIAN.

3.B.9.B. ARMY RESERVE SOLDIERS MEETING SHPE ELIGIBILITY REQUIREMENTS MOBILIZING / DEMOBILIZING THRU ACTIVE DUTY INSTALLATIONS WILL HAVE THEIR SHPE COMPLETED BY THE MTF OR DOD CONTRACTED FACILITY. THOSE SOLDIERS FILING A PRE-SEPARATION DISABILITY CLAIM WILL BE DIRECTED TO THE VA.

3.B.9.C. ARMY RESERVE COMMANDS ARE STRONGLY ENCOURAGED TO HAVE THEIR SOLDIERS COMPLETE THE SOLDIER PORTION OF THE DD FORM 2807-1 OR DD FORM 2697 PRIOR TO ARRIVAL TO THE MOBILIZATION / DEMOBILIZATION SITE USING THE MEDICAL HEALTH ASSESSMENT (MHA) MODULE

[HTTPS://RC.MODS.ARMY.MIL/MHA/](https://rc.mods.army.mil/mha/) WHEN AVAILABLE.

3.B.9.D. ARMY RESERVE SOLDIERS ON ACTIVE DUTY ORDERS FOR GREATER THAN 180 DAYS OR ON ACTIVE DUTY ORDERS ISO A CONTINGENCY OPERATION FOR MORE THAN 30 DAYS HAVE THE OPTION TO MEET SHPE REQUIREMENTS BY COMPLETING A MEDICAL HISTORY AND PHYSICAL EXAM (DD FORM 2807-1 AND DD FORM 2808) AT THE START OF THE ACTIVE DUTY ORDERS FOLLOWED UP WITH A DD FORM 2697 PRIOR TO SEPARATION IF WITHIN 12 MONTHS OF LAST PHYSICAL EXAM. THE DD FORM 2697 MUST BE COMPLETED 30 DAYS PRIOR TO SEPARATION.

3.B.9.E. THE SOLDIER MEDICAL HISTORY AND PHYSICAL EXAMINATION (DD FORM 2807-1 AND DD FORM 2808) MEETS THE REQUIREMENT FOR AN ANNUAL PHA.

3.C. COORDINATING INSTRUCTIONS

3.C.1. THE SERVICING MTF OR DOD CONTRACTED SUPPORT MUST ENSURE THE COMPLETED VERSION OF THE SOLDIER'S SHPE IS LOADED INTO THE HEALTH ARTIFACT AND IMAGING MANAGEMENT SYSTEM (HAIMS).

3.C.1.A. AHLTA USERS WILL USE ICD CODE V70.5_9 "SEPARATION / TERMINATION / RETIREMENT EXAM" FOR PROPER INDEXING IN THE STR AND TO FACILITATE DEFENSE HEALTH AGENCY (DHA) QUARTERLY REPORTING REQUIREMENTS. DHA WILL BE ABLE TO ROLE UP QUARTERLY SHPE COMPLIANCE NUMBERS FROM AHLTA USING ICD CODE V70.5_9 TO MEET DOD REPORTING REQUIREMENTS.

3.C.1.B. AUTOMATED VERSIONS OF DD FORM 2807-1, DD FORM 2808 AND THE DD FORM 2697 ARE PROGRAMMED TO BE AVAILABLE FOR SOLDIERS AND PROVIDERS IN THE MEDICAL OPERATIONAL DATA SYSTEM (MODS), MEDICAL HEALTH ASSESSMENT (MHA) MODULE AT [HTTPS://RC.MODS.ARMY.MIL/MHA/](https://rc.mods.army.mil/mha/). IN THE ABSENCE OF ELECTRONIC FORMS THE SERVICING MTF OR DOD CONTRACTED SUPPORT WILL UTILIZE PAPER FORMS AS NEEDED TO COMPLETE SHPE REQUIREMENTS AND ENSURE THESE FORMS ARE UPLOADED INTO THE SOLDIERS STR.

3.D. SHPE PROCEDURAL GUIDELINES.

3.D.1. THE SHPE OCCURS IMMEDIATELY BEFORE THE SCHEDULED SEPARATION UNLESS WAIVED WITH THE CONSENT OF THE SOLDIER AND CONCURRENCE OF THE UNIT COMMANDER. THIS REQUIREMENT IS MET IN ONE OF THE FOLLOWING WAYS.

3.D.1.A. A SHPE WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION.

3.D.1.B. A SHPE WITHIN 90 DAYS BEFORE THE DATE OF SEPARATION AND VALIDATED AS CURRENT WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION, CONSISTENT WITH ARMY SEPARATION PROCESSING PROCEDURES.

3.D.1.C. A SHPE WITHIN 180 DAYS BEFORE THE DATE OF SEPARATION IF CONDUCTED BY THE VA BASED ON AN APPLICATION OF BENEFITS FILED BY THE SOLDIER. THE SHPE MUST BE VALIDATED AS CURRENT WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION, CONSISTENT WITH ARMY SEPARATION PROCESSING

PROCEDURES. SUCH VALIDATION IS DEEMED TO DOCUMENT THE CONCURRENCE OF THE UNIT COMMANDER.

3.D.1.D. IN OTHER CIRCUMSTANCES, IF THE SOLDIER HAS OTHERWISE HAD A PHYSICAL EXAMINATION WITHIN 12 MONTHS BEFORE THE SCHEDULED DATE OF SEPARATION, A WAIVER IS GRANTED WITH THE CONSENT OF THE SOLDIER AND CONCURRENCE OF THE SOLDIER'S UNIT COMMANDER.

3.D.2 THE SHPE WILL BE ADMINISTERED BY THE DOD IF THE SOLDIER DOES NOT WISH TO FILE A DISABILITY CLAIM WITH THE VA BEFORE SEPARATION. WHEN THE SHPE IS ADMINISTERED BY DOD IT WILL INCLUDE THE FOLLOWING.

3.D.2.A. DD FORM 2807-1, COMPLETED BY THE SOLDIER WITH COMMENTS ON ALL POSITIVE RESPONSES COMPLETED BY THE CREDENTIALLED PROVIDER PERFORMING THE SHPE. IN BLOCK 6.C. OF THE DD 2807-1 PURPOSE OF EXAMINATION THE SOLDIER WILL MARK "SEPARATION". THIS WILL ALLOW FOR TRACKING OF SOLDIER SHPE COMPLIANCE.

3.D.2.B. DD FORM 2808, COMPLETED BY A CREDENTIALLED PROVIDER AND A REVIEW OF MEDICAL RECORD AND A RECORD OF SIGNIFICANT MEDICAL CONDITIONS. IN BLOCK 15.C. OF THE DD 2808 PURPOSE OF EXAMINATION THE PROVIDER WILL MARK "SEPARATION". THIS WILL ALLOW FOR TRACKING OF SOLDIER SHPE COMPLIANCE.

3.D.2.C. REQUIRED INFORMATION ON THE DD FORM 2808. COMPLETE AT A MINIMUM BLOCKS 1-43, 53, 54, 57, 58, 71, 77, 81 AND 85 ON THE DD FORM 2808.

3.D.2.D. THRESHOLD AUDIOGRAM AND COMPLETE AUDIOLOGY EVALUATION IF THE THRESHOLD AUDIOGRAM IS ABNORMAL.

3.D.2.E. OPTIONAL HEPATITIS C TESTING PER U.S. CENTERS FOR DISEASE CONTROL GUIDELINES.

3.D.2.F. ADDITIONAL TESTING APPROPRIATE TO THE SOLDIER'S HEALTH STATUS, AS DETERMINED BY THE EXAMINING CREDENTIALLED PROVIDER AND IN ACCORDANCE WITH CURRENT DOD POLICY.

3.D.2.G. ALL OCCUPATIONAL HEALTH TERMINATION EXAMINATIONS REQUIRED BY DOD POLICY (HEARING CONSERVATION, RADIATION MEDICAL SURVEILLANCE) MUST BE COMPLETED BEFORE THE SHPE IS CONDUCTED.

3.D.2.H. ANY PERIODIC TESTING REQUIRED BY OTHER ISSUANCES (HUMAN IMMUNODEFICIENCY VIRUS TESTING IN ACCORDANCE WITH ARMY REGULATION 600-110 (IDENTIFICATION, SURVEILLANCE, AND ADMINISTRATION OF PERSONNEL INFECTED WITH HUMAN IMMUNODEFICIENCY VIRUS)) MUST BE COMPLETED BEFORE REFERRAL FOR SHPE.

3.D.3. SOLDIERS WILL COMPLETE DD FORM 2807-1 AND PARTICIPATE IN A FACE-TO-FACE INTERVIEW WITH A CREDENTIALLED HEALTH CARE PROVIDER TO DISCUSS CARE AND SERVICES FOR MEDICAL CONCERNS SUBSEQUENT TO THEIR COMPLETION OF THE SELF-REPORTED HEALTH ASSESSMENT. THE DD FORM 2807-1

WILL BE AVAILABLE FOR THE CREDENTIALLED PROVIDER PERFORMING THE PHYSICAL EXAMINATION AT THE TIME OF THE EXAMINATION.

3.D.4. THE CREDENTIALLED PROVIDER REVIEWS THE SOLDIER'S COMPLETE MEDICAL HISTORY; CURRENT WORLDWIDE MEDICAL QUALIFICATION STATUS; THE SOLDIER'S CURRENT HEALTH STATUS; AND NEED FOR REFERRAL FOR TREATMENT OR FURTHER EVALUATIONS FOR MEDICAL CONCERNS. THE PROVIDER ADDRESSES AND DOCUMENTS CONCERNS RELATED TO THE SUBJECTIVE INPUT PROVIDED BY THE SOLDIER ON THE DD FORM 2807-1.

3.D.5. ANY EXAMINATION COMPLETED ON DD FORM 2807-1 AND 2808, THRESHOLD AUDIOGRAM, LABORATORY TESTING, OR OTHER EXAMS PERFORMED FOR ANY OTHER REASON WITHIN THE TIME PERIOD OF 12 MONTHS IS SUFFICIENT TO MEET THIS REQUIREMENT BUT ONLY WITH CONSENT OF THE SOLDIER AND CONCURRENCE OF THE SOLDIER'S UNIT COMMANDER. IF ANOTHER EXAMINATION DOCUMENTED ON A DD FORM 2807-1 AND DD FORM 2808 PERFORMED WITHIN THE PREVIOUS 12 MONTHS IS USED TO MEET THIS REQUIREMENT, AND MORE THAN 60 DAYS HAVE ELAPSED SINCE THE DATE OF THE QUALIFYING EXAMINATION, THE SOLDIER MUST COMPLETE A STANDARD DD FORM 2697 WITHIN 30 DAYS BEFORE THE DATE OF SEPARATION.

3.D.6. THE EXAMINING PROVIDER MUST BE A CREDENTIALLED NURSE PRACTITIONER, PHYSICIAN ASSISTANT, OR PHYSICIAN.

3.D.7. WHEN A DD FORM 2697 IS USED TO UPDATE A PREVIOUS HISTORY AND PHYSICAL EXAMINATION COMPLETED ON THE DD FORMS 2807-1 AND 2808 AND A CONDITION NOT PREVIOUSLY DOCUMENTED IS DISCOVERED, THE EXAMINING PROVIDER WILL EVALUATE THE COMPLAINT OBJECTIVELY WITHIN THE SCOPE OF A SCREENING PHYSICAL EXAMINATION. THIS EVALUATION MAY BE DOCUMENTED IN BLOCK 20 OF THE DD FORM 2697. ANY SERIOUS, POTENTIALLY UNFITTING CONDITION FOUND REQUIRES A FULL SHPE TO BE COMPLETED AND FURTHER EVALUATION OF THE NEW CONDITION. WHEN USING THE DD FORM 2697 TO MEET THE SHPE REQUIREMENT THE PROVIDER MUST ENSURE BLOCK 22 PURPOSE OF ASSESSMENT IS MARKED "SEPARATION". THIS WILL ALLOW FOR TRACKING OF SOLDIER SHPE COMPLIANCE.

3.E. PROVIDERS GUIDANCE ON COMPLETION OF THE DD FORM 2808.

3.E.1. THE DOD SHPE REQUIRES COMPLETION OF THE DD FORM 2808. ADDITIONAL GUIDANCE WAS REQUESTED FOR PROVIDERS IN ORDER TO CLARIFY THE EXPECTATIONS OF THESE REQUIREMENTS. BELOW IS THE GUIDANCE WHICH HAS BEEN APPROVED BY THE DEFENSE HEALTH AGENCY FOR THE SHPE.

3.E.2. DD FORM 2808; BLOCKS 1-43, 53, 54, 57, 58, 71, 77, 81 AND 85 ARE REQUIRED.

3.E.3. ADMINISTRATIVE DATA; BLOCKS 1-16 AND SHOULD BE COMPLETED BY SERVICE MEMBER.

3.E.4. CLINICAL EVALUATION SECTION; BLOCKS 17-42 AND 44.

3.E.5. DENTAL SECTION; BLOCK 43. ANNOTATE THE DENTAL CLASSIFICATION

FOUND IN THE SOLDIER'S IMR.

3.E.6. VITALS; BLOCKS 53, 54, 57, AND 58 (ONLY ONE BLOOD PRESSURE REQUIRED) TO BE COMPLETED BY SHPE PROVIDER'S TECHNICIAN.

3.E.7. AUDIOGRAM; BLOCK 71. MAY REFER TO ATTACHED AUDIOGRAM.

3.E.8. SUMMARY OF DEFECTS; BLOCK 77. LIST SIGNIFICANT DIAGNOSES OR FINDINGS ON EXAMINATION.

3.E.9. BLOCK 81 AND 85, PROVIDER COMPLETING SHPE SIGNS THIS LINE.

3.E.10. CLINICAL EVALUATION SECTION (CREDENTIALLED PROVIDER); ITEMS 17- 43 ARE THE SPECIFIC AREAS OF CLINICAL EVALUATION PERFORMED BY THE PRACTITIONER. THE PRACTITIONER ANNOTATES EACH ITEM WITH A CHECK MARK AS NORMAL, ABNORMAL, OR NE (NOT EXAMINED). EACH ITEM MUST HAVE ONE BOX CHECKED.

3.E.11. BLOCK 17; EXAMINATION OF HEAD, FACE, NECK, SCALP. EXAMINE FOR SKULL DEFECTS, FACIAL AND SCALP LESIONS, AND CERVICAL LYMPHADENOPATHY.

3.E.12. BLOCKS 18-20; NOSE, SINUSES, MOUTH, THROAT, AND EARS (DRUMS). OBSERVE FOR DISEASES AND DISORDERS OF THE NASAL AND ORAL CAVITIES

3.E.13. BLOCKS 21-22; EARS-GENERAL AND DRUMS. THE EXTERNAL AUDITORY CANAL AND TYMPANIC MEMBRANE WILL BE EXAMINED.

3.E.14. BLOCKS 23-26; COMPLETE EYE EXAMINATION (INCLUDES OPHTHALMOSCOPIC). ROUTINE EXAMINATION WILL INCLUDE A SURVEY OF THE GLOBE, LIDS, AND PUPILS; TESTING OF OCULAR MOTILITY IN THE SIX CARDINAL DIRECTIONS; AND OBSERVATION FOR NYSTAGMUS. AN EXAMINATION WITH AN OPHTHALMOSCOPE WILL BE PERFORMED TO EVALUATE THE REFRACTING MEDIA AND THE OPTIC FUNDUS.

3.E.15. BLOCK 27; HEART. AUSCULTATION FOR HEART SOUNDS WILL INCLUDE AUSCULTATION AT THE MITRAL, TRICUSPID, AORTIC AND PULMONIC VALVE AREAS.

3.E.16. BLOCK 28; LUNGS. LUNGS WILL BE AUSCULTATED. CHEST WALL WILL BE OBSERVED FOR DEFORMITY. BREAST EXAMINATION ONLY AS INDICATED BASED UPON US PREVENTIVE SERVICES TASK FORCE (USPSTF) RECOMMENDATIONS OR CLINICAL INDICATION.

3.E.17. BLOCK 29; VASCULAR SYSTEM. LOOK FOR VARICOSITIES, PERIPHERAL VASCULAR IMPAIRMENT, ETC.

3.E.18. BLOCK 30; ANUS AND RECTUM. OBSERVE FOR HEMORRHOIDS, PILONIDAL CYSTS/SINUSES, ANAL FISSURES, ANAL FISTULAS, AND WARTS. RECTAL EXAMS AND PROSTATE EXAM ONLY IF RECOMMENDED BY USPSTF OR CLINICALLY INDICATED.

3.E.19. BLOCK 31; ABDOMEN AND VISCERA. ABDOMEN WILL BE PALPATED FOR ORGANOMEGALY, HERNIAS. EXAMINE FOR DIRECT AND INDIRECT INGUINAL HERNIA ONLY IF CLINICALLY INDICATED.

3.E.20. BLOCK 32. EXTERNAL GENITALIA. BASED UPON USPSTF RECOMMENDATIONS OR AS CLINICALLY INDICATED.

3.E.21. BLOCK 33; UPPER EXTREMITIES. RECORD DEFORMITIES OR OTHER ABNORMAL APPEARANCES, LIMITATIONS OF STRENGTH OR RANGE OF MOTION, AND ANY EVIDENCE OF PREVIOUS SURGERY. ALTHOUGH "NORMAL" IS CHECKED, MAKE A STATEMENT ON THE CONDITION OF THE EXTREMITY OR JOINT WHEN THERE IS A HISTORY OF PREVIOUS FRACTURE OR DISLOCATION.

3.E.22. BLOCK 34; LOWER EXTREMITIES. RECORD DEFORMITIES OR OTHER ABNORMAL APPEARANCES, LIMITATIONS OF STRENGTH OR RANGE OF MOTION, AND ANY EVIDENCE OF PREVIOUS SURGERY. ALTHOUGH "NORMAL" IS CHECKED, MAKE A STATEMENT ON THE CONDITION OF THE EXTREMITY OR JOINT WHEN THERE IS A HISTORY OF PREVIOUS FRACTURE OR DISLOCATION.

3.E.23. BLOCK 35; FEET. RECORD A DESCRIPTION OF FOOT STABILITY, SYMPTOMS, PRESENCE OF EVERSION, AND MARKED BULGING OF THE INNER BORDER DUE TO ROTATION OF THE TALUS FOR CASES OF FLAT FEET.

3.E.24. BLOCK 36; SPINE AND OTHER MUSCULOSKELETAL. EVALUATE GENERAL FLEXIBILITY OF ENTIRE SPINE, INCLUDING SACROILIAC AND LUMBOSACRAL JOINTS AND PELVIS.

3.E.25. BLOCK 37; SHPE PROVIDER'S TECHNICIAN SHOULD DOCUMENT THIS BLOCK IAW INSTRUCTIONS FOR INITIAL FLY EXAMINATIONS FOR ALL SCARS.

3.E.26. BLOCK 38; SKIN, LYMPHATICS. DESCRIBE ERUPTIONS OR ABNORMALITIES.

3.E.27. BLOCK 39; NEUROLOGIC. IF INDICATED BY HISTORY OR PERFORMANCE ON THE ORTHOPEDIC/NEUROLOGIC SCREENING EXAMINATION, A SYSTEMATIC NEUROLOGICAL EVALUATION SHOULD BE PERFORMED AND DOCUMENTED IN BLOCK 44.

3.E.28. BLOCK 40; PSYCHIATRIC. SPECIFY ONLY IF ABNORMALITIES NOTED ON EXAM OR IF CLINICALLY INDICATED FOR A NEW CONDITION OR PREVIOUSLY CHANGED CONDITION.

3.E.29. BLOCK 41; PELVIC. NOT REQUIRED UNLESS THERE IS A CLINICAL INDICATION.

3.E.30. BLOCK 42; ENDOCRINE. PALPATE THE THYROID. GIVE GENERAL CONSIDERATION TO ANY PHYSICAL FINDING INDICATIVE OF THYROID, PITUITARY, ADRENAL, PANCREATIC, OR GONADAL DYSFUNCTION.

3.E.31. BLOCK 44; USE THIS SECTION TO ANNOTATE ANY POSITIVE FINDINGS FROM ABOVE ABNORMAL EXAMINATIONS. PRECEDE THE DESCRIPTION OF THE FINDING WITH THE APPROPRIATE ITEM NUMBER.

4. (U) SUSTAINMENT. INFORMATION COLLECTION REQUIREMENTS.

4.A. DD FORM 2807-1 REPORT OF MEDICAL HISTORY HAS BEEN ASSIGNED BY OFFICE OF MANAGEMENT AND BUDGET (OMB) CONTROL NUMBER 0704-0413 IN ACCORDANCE WITH THE PROCEDURES IN DOD MANUAL 8910.1 (DOD INFORMATION COLLECTIONS MANUAL).

4.B. A SHPE PARTICIPATION QUARTERLY REPORT HAS BEEN ASSIGNED REPORT CONTROL NUMBER DD-HA (Q) 2549 FOR OFFICE OF THE SECRETARY OF DEFENSE (OSD)-LEVEL REPORTING.

4.C. COMMANDERS WILL BE ABLE TO VIEW SHPE COMPLIANCE WITHIN THEIR UNITS BY UTILIZING MEDPROS REPORTS AT [HTTPS://MEDPROS.MODS.ARMY.MIL/MEDPROSNEW/](https://medpros.mods.army.mil/medprosnew/) WHEN AVAILABLE.

5. (U) COMMAND AND SIGNAL.

5.A. G-37 MEDICAL READINESS DIVISION POCS: COL GEORGE GOODWIN, COM: 703-681-3109, DSN 761; EMAIL: GEORGE.R.GOODWIN8.MIL@MAIL.MIL, OR MAJ GUNNAR KIERSEY, COM: 703-681-3157, DSN 761; EMAIL: GUNNAR.D.KIERSEY.MIL@MAIL.MIL, OR MR. PHILIP PATERNELLA, COM: (703) 681-3117, DSN 761; EMAIL: PHILIP.M.PATERNELLA.CIV@MAIL.MIL.

5.B. ACKNOWLEDGE.

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